## **GST Remittance Manual**

#### Step1

#### Search "CRA" on google and select CRA link



Step 2 Click <Payments>







## Step 3 Click <Payments to the CRA>

## **Payments - CRA**

Find out how to send money to the Canada Revenue Agency (CRA), receive your par can't pay a debt on time.

### Payments to the CRA

Find options to make a payment for your personal income taxes, business taxes, or some government programs

### Payments the CRA sends you

Refunds, credit and benefit payments, direct deposit and uncashed cheques

#### From: Canada Revenue Agency

Did you find what you were looking for?



## Step 4 Click <Make a payment>

#### Make a payment

How to make a full or partial payment to the CRA online, by mail, or in person

#### Pay your debt over time

Set up a payment arrangement with the CRA and calculate a regular payment amount you can afford

#### **Objections, appeals and relief measures**

Options for relief if you disagree with a debt or can't pay due to extraordinary circumstances

#### Repay COVID-19 benefits

Why you may need to return a payment, how

## Due dates for amounts you owe

Deadlines for paying your personal and Chec business taxes and remittances, including sent instalments and balance due was r

#### Call us if you can't pay on time

Talk to us about deferring a payment to a later date, making a payment arrangement and other options

#### Required tax instalments

Find out when you have to make advance instalment payments and how to calculate the amount



Follow us at

Manu Bhai CPA Professional Corporation Chartered Professional Accountant 4903 21A ST SW CALGARY AB T2T 5C2 Tel: +1 825 513 3951; +1 403 671 3335 Email: info@manubhaicpa.com Website: www.manubhaiCPA.com

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## Step 5 Click <Using My Payment>

e or next	One-time payment using CRA online services
of Canada ted	You can only use a <b>debit card</b> to pay with CRA's My Payment service. You <b>cannot use credit cards</b> with MyPayment.
leu	► Payments you <b>can</b> and <b>cannot</b> make online through My Payment
	Learn how to pay: <u>Using My Payment</u>
	Oconsidered as paid: usually the same or next business day (varies based on your bank or credit union)
	Updated in your CRA account up to 3 business days after the payment is received

Step 6 Click <Pay now using My Payment>



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# Businesses

- <u>GST/HST</u>
- Payroll source deductions
- Corporation income tax (T2)
- Excise duty
- Excise tax
- Fuel charge
- Luxury tax
- Air traveller's security charge (ATSC)
- Evelas Tay on incurance promiume

Step 8 Select <Payment on filing>







## Step 9 Fill all the details and click <Next>

GST/HST	
Payment on filing	
Summary of payments to be made: \$0.00	
<ul> <li>* Account number (required)</li> <li>RT</li> <li>* Period end (required)</li> <li>Year v Month v Day v</li> <li>* Amount (required)</li> <li>\$</li> </ul>	
Previous Cancel this payment	Next

Step 10 Check your details and click <Confirm and proceed to pay>

Im Cor These p. GST/HS	portant nfirm accoun ayments are 5T	t number(s) are correct. included in your transaction.			
Edit	Delete	Payment allocation	Account number	Period end	Amount
Ľ	â	Payment on filing	793501222 RT0001	2024-11-30	\$1.00
				S	ub-total: \$1.00
Tatal	+Add another pa	yment	n: #1.00 CAD		
Total	amount to be	e paid from your financial institutio	n: \$1.00 CAD		
	Cancel se	ssion		Confirm and proce	ed to pay





	Step 11	
Select <visa de<="" th=""><th>bit&gt; and click</th><th><pay now=""></pay></th></visa>	bit> and click	<pay now=""></pay>

You have 18 minutes to complete your	payment.
Amount to be paid:	\$1.00 CAD
* Please select your method of payme	ent (required)
Note: Effective September 10, 2024 Interac® Debit ca bank access cards through CRA's secure electronic My O Visa Debit® or Debit Mastercard®	rds can no longer be used to make payments dir Payment service. SA
Previous Cancel session	Pay now





	, , , , , , , , , , , , , , , , , , ,	
Checkout		
Payment Method		
VISA		
cloth 21		
Cardholder Name		
Card Number	MMYY CVV (?)	
Order Summary		
	Total	51.00
Control	Berry	
Cancel	Pay	

Step 12 Complete payment details and click <Pay>

Step 13 Download the receipt after successful payment



